

 <b>Policy #:</b> T-7	<b>Effective Date:</b> 3/26/02	<b>Page #:</b> 1 of 1
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**COMPONENT: TRANSPORTATION**

**SUBJECT: COORDINATED TRANSPORTATION**

**PERFORMANCE OBJECTIVE:** Head Start will make reasonable efforts to coordinate transportation resources with other human service agencies in its community in order to control cost and to improve the quality and the availability of transportation services.

Head Start will identify the true cost of providing transportation.

1. Personnel/Fringe Benefits
2. Drug/CDL testing for bus drivers and monitors
3. Staff, parent, and children's training
4. Maintenance
5. Fuel
6. Child restraints
7. Insurance
8. Licensing
9. Inspections
10. Two-way communications
11. Emergency equipment
  - a. Fire extinguisher and signs
  - b. Seat belt cutters and signs
  - c. Spill kit and signs
  - d. First-Aid kit and signs
  - e. Reflective Flares and signs
  - f. Hold-A-Rope
  - g. Emergency Card Notebook